

<b>By:</b>	Roger Gough - Cabinet Member for Children, Young People & Education  Matt Dunkley, Corporate Director – Children, Young People & Education
<b>To:</b>	Children’s, Young People and Education Cabinet Committee
<b>Subject:</b>	Proposed Co-Ordinated Schemes For Primary And Secondary Schools In Kent And Determinations of Admission Arrangements For Primary And Secondary Community And Voluntary Controlled Schools 2019 /20
<b>Classification:</b>	Unrestricted

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**Summary:** To report on the outcome of the consultation on the proposed scheme for transfer to Primary and Secondary schools in September 2019 including the proposed process for non-coordinated In-Year Admissions. Cabinet Committee will be asked to recommend to the Cabinet Member for Children, Young People and Education that he takes the decision to accept and determine the co-ordinated schemes for Primary & Secondary Admissions in Kent, the In-Year Admission process for Primary & Secondary schools in Kent and determine the admission arrangements for the 2019/20 school year.

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## 1. Introduction

- 1.1 The Local Authority (LA), as the admissions authority for Community and Voluntary Controlled schools, is required to determine its admission arrangements for these schools by 28 February each year.
- 1.2 The Education Act 2002 includes a duty on each LA, to formulate a scheme to co-ordinate admission arrangements for all maintained schools in its area and to take action to secure the agreement to the scheme by all admission authorities. Children’s, Young People and Education Cabinet Committee is requested to comment and inform the forthcoming Cabinet Member decision to agree the Co-ordinated scheme for Admissions to Primary and Secondary schools in Kent for 2019/20 and determine the proposed admission arrangements for Community and Voluntary Controlled schools.
- 1.3 All admission arrangements identified in this document are outside the arrangements for pupils with Education, Health and Care Plans (EHCP).
- 1.4 KCC has consulted the Headteachers and Governors of all Kent Primary and Secondary schools; the neighbouring LAs and diocesan bodies on its proposals to co-ordinate admissions to all Kent Primary and Secondary schools in September 2019.

Due to the fact the scheme remains broadly unchanged as in previous years admissions authorities have been advised that non-response to the consultation, constitutes full acceptance to the proposals.

## **2. Consultation Processes**

2.1 The LA consultation on the co-ordinated schemes ran from 1 November 2017 until 13 December 2018 and considered the following aspects:

- a) The Primary Co-ordinated Admission Scheme including the In Year admissions process for 2019/20;
- b) The Secondary Co-ordinated Admission Scheme including the In Year admissions process for 2019/20;

2.2 There was no requirement to consult on admissions arrangements to Community and Voluntary Controlled schools as there were no material changes to oversubscription criteria or proposed reductions in Published Admission Numbers. (KCC is however still required to determine the continuation of the existing admissions arrangements).

## **3. Outcome**

### **(a) The Co-ordinated Primary Admissions Scheme 2019/20 incorporating In Year admissions process**

- a.i All Admissions Authorities within Kent agreed to the proposed Co-ordinated Primary Admissions Scheme for 2019/20. No Infant, Junior or Primary schools or Academies have refused to accept the scheme. The scheme dates are set out in a similar way to last year following broadly similar scheme dates. The scheme specifies a process for schools to follow when making offers for “in year” applications and includes a requirement to inform the LA of all applications and outcomes to enable continued monitoring of pupil movement to maintain essential safeguarding duties.
- a.ii The LA is required to assist parents where they have difficulty securing a school place. Schools and academies must keep the LA informed about the vacancies in each year group as they arise in order for the LA to carry out its statutory duty to ensure every eligible child has a school place.
- a.iii The details of the scheme for determination are located in Appendix A

### **(b) The Co-ordinated Secondary Admissions Scheme 2019/20 incorporating the In Year Admissions Process**

- b.i The Secondary Co-ordinated Scheme was agreed by all Kent Admissions Authorities. No Secondary schools or Academies refused to accept the proposed scheme. The scheme dates are set out in a similar way to last year following broadly similar scheme dates. The scheme specifies a process for schools to follow when making offers for “in year” applications and includes a requirement to inform the LA of all applications and

outcomes to enable continued monitoring of pupil movement to maintain essential safeguarding duties.

b.ii The LA is required to assist parents where they have difficulty securing a school place. Schools and academies must keep the LA informed about the vacancies in each year group as they arise in order for the LA to carry out its statutory duty to ensure every eligible child has a school place.

b.iii The details of the proposed scheme for determination are located in Appendix B

**(c) The Over-subscription Criteria for Community and Voluntary Controlled Infant, Junior and Primary Schools in Kent 2019/20**

c.i The over-subscription criteria for Community and Voluntary Controlled Infant, Junior and Primary Schools are the same as those used in 2018. Some drafting improvements have been made to the arrangements to aid comprehension and update terminology. The LA is no longer required to widely consult where there are no proposals to change Community or Voluntary Controlled school's oversubscription criteria and these remain broadly unchanged.

c.ii Details of the over-subscription criteria for Community and Voluntary Controlled Infant, Junior and Primary Schools are located in appendix C (1).

**(d) The Over-subscription Criteria for Community and Voluntary Controlled Secondary schools in Kent 2019/20**

d.i The proposed over-subscription criteria for Community and Voluntary Controlled Secondary Schools is the same as that used in 2018. Some drafting improvements have been made to the arrangements to aid comprehension and update terminology. Because there are no changes proposed, no consultation was required.

d.ii Details of the over-subscription criteria for Community and Voluntary Controlled Secondary Schools in Kent are located in appendix D (1)

**(e) The Published Admissions Number for Community and Voluntary Controlled Infant, Junior and Primary Schools 2019/20**

e.i The proposed Published Admission Numbers (PAN) for Community and Voluntary Controlled Primary, Infant and Junior schools are identified in Appendix C (2). The LA can only determine the admission number for schools where it is the admissions authority and the schools listed fall into this category, at the time of going to print.

e.ii The LA is no longer required to hold a local consultation where Published Admissions Numbers are proposed to stay the same or increase. Area Education Officers worked with Community and Voluntary Controlled schools to monitor interest in PAN increases and these are highlighted within Appendix C (2) where agreement was reached.

**(f) The Published Admissions Number for Community and Voluntary Controlled Secondary Schools 2019/20**

- f.i The proposed Published Admission Numbers (PAN) for Community and Voluntary Controlled Secondary schools are detailed in Appendix D (2). The LA can only determine the admission number for schools where it is the admissions authority and the schools listed fall into this category, at the time of going to print.
- f.ii The LA is no longer required to hold a local consultation where Published Admissions Numbers are proposed to stay the same or increase. Area Education Officers worked with Community and Voluntary Controlled schools to monitor interest in PAN increases and these are highlighted within Appendix D (2) where agreement was reached.

**(g) Relevant Statutory Consultation Areas 2019/20**

- g.i Relevant statutory consultation areas have not changed from 2018/19. Details for the Primary arrangements are in Appendix C (3) and Secondary arrangements in Appendix D (3).

**4. Recommendations**

- 4.1 **Children's, Young People and Education** Cabinet Committee is asked to recommend to the Cabinet Member for Children, Young People and Education Services he takes the decision to ACCEPT and DETERMINE .
- a) The Coordinated Primary Admissions Scheme 2019/20 incorporating the In Year admissions process as detailed in Appendix A
  - b) The Co-ordinated Secondary Admissions Scheme 2019/20 incorporating the In Year admissions process as detailed in Appendix B
  - c) The oversubscription criteria relating to Community and Voluntary Controlled Infant, Junior and Primary Schools in Kent 2019/20 as detailed in Appendix C (1)
  - d) The oversubscription criteria relating to Community and Voluntary Controlled Secondary Schools in Kent 2019/20 as detailed in Appendix D (1)
  - e) The Published Admissions Number for Community and Voluntary Controlled Infant, Junior and Primary Schools 2019/20 as set out in Appendix C (2)
  - f) The Published Admissions Number for Community and Voluntary Controlled Secondary Schools 2019/20 as set out in Appendix D (2)
  - g) The relevant statutory consultation areas for Kent Infant, Junior and Primary Schools 2019/20 as detailed in Appendix C (3) and the relevant statutory consultation areas for

**5. Contact Details**

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**6. Background documents**

Equality Impact Assessment